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> > <u>Minot:</u> Sue Heth Brad Livesay

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STAFF: Jill Beck, Chief Executive Officer <u>Jill@ndrealtors.com</u> Jane Marum, Admin/Membership Services Director <u>jane@ndrealtors.com</u> Robyn O'Gorman, Admin Assistant <u>robyn@ndrealtors.com</u>

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Minutes Nominating Taskforce June 8, 2016 Baymont Inn & Suites

Present: Greg Larson, Chair, Vicki Roller (for beginning discussion only), Diana Zietz (appointed by President Cindy to replace Vicki for this meeting), Dewey Uhlir, Kristi Bohl, Shirley Dukart (appointed by President Cindy for quorum), Sharon Lunski,

Absent: Danette Krumweide, Tate Cymbaluk,

Staff: Jill Beck (as requested)

Guests: None

Chair Greg Larson called the meeting to order and had the task-force members introduce themselves.

It was stated that Vicki Roller will be at meeting only for first part of discussion and then will be replaced by Diana Zietz as she is a candidate.

Minutes of the April 8, 2016 meeting were approved as presented. (MSC)

First item of discussion was to discuss the lateness of an application past the deadline. Greg shared a series of emails and gave the circumstances and the motion was made to allow the late applicant. (MSC)

At this point Vicki Roller left the meeting.

Greg also reminded the taskforce that they recommended an addition to the Nominating Taskforce job description at the last meeting and that will be going forward to the Board of Directors as an action item.

The Nominating Policies were reviewed and it was a reminder to everyone that the officer positions (President Elect and Vice President) will be forwarded to the BOD for ratification to put on the ballot for election at the state convention in September in Fargo. The National Director Position interviews will be held and by policy one name will be forwarded to the Board of Directors to approve forwarding to NAR for appointment for term to start in 2017.

Each position's job descriptions and qualifications were reviewed. Sample questions were reviewed and tailored to the positions and assigned to be asked of the applicants for each office. NAR Director questions will all be asked.

Candidates were interviewed as follows:

President Elect - Ben Schroeder, Fargo

Following the interview it was agreed that he is qualified for the position and it was moved to forward Ben's name to the BOD for ratification for the ballot for September convention.

Vice President – Amy Hullet, Bismarck and Lorrie Nantt, Dickinson

Following the interview it was agreed that both candidates are qualified for the position and it was moved to forward both names for Vice President to the BOD for ratification for the ballot for September convention.

National Director - Kristin Oban, Bismarck and Vicki Roller, Bismarck

After the interviews it was discussed that both are qualified candidates and it was moved to forward Vicki Roller's name to the Board of Directors for recommendation to NAR for appointment.

After further discussion it was moved to add to policy the following: Applications and resumes must be received by the NDAR office on or before the stated deadline. (MSC)

Chair Greg will give the Nominating Taskforce report at the upcoming BOD meeting on June 19 with the recommendations and policy updates (job description update

Being no further business the meeting was adjourned.

Respectfully Submitted,

Jill Beck, CEO and Diana Zietz